

**GOLDENDALE CITY COUNCIL  
SPECIAL MEETING  
JANUARY 23, 2023  
4:00 PM**

**NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 6:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.**

- A. Call to Order
  - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- F. Presentations
- G. Department Reports
- H. Council Business
  - 1. Kiwanis Club Financial Support Authorization
  - 2. Professional Services Contract with Maria Hutchins
- I. Resolutions
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

**NEXT REGULAR COUNCIL MEETING WILL BE ON FEBRUARY 6, 2023 AT 6:00 PM.**

AGENDA BILL: H-1

AGENDA TITLE Kiwanis Club Financial Support Authorization

DATE: January 23, 2023

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_ X \_\_\_\_\_

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**EXPLANATION:**

At the December 19<sup>th</sup>, 2022, City Council meeting the City Council approved to support Kiwanis request for financial support to replace or repair flags in the amount of \$2,388.00. In review of their request only \$762.00 is marked for pole and flag repair or replacement. \$1,626.00 is marked to pay for the salary and benefits.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

Staff recommends amend the amount approved to \$762.00.

**MOTION:**

**I MOVE TO AMEND AUTHORIZED STAFF TO REIMBURSE THE KIWANIS CLUB FOR FLAGPOLE AND FLAG REPAIR OR REPLACEMENT IN THE AMOUNT OF \$762.00**

Council Member Steve Johnston thinks it's a good idea to fund the Chamber and we shouldn't hold their wages.

Mayor Mike Canon wants to see us hold everyone to the same standards when it comes to tourism.

## DEPARTMENT REPORTS

**City Administrator Pat Munyan**, the city crew has been working on the slick roads. They have over Christmas and New Year's worked on 33 broken water lines. Currently the city had to shut down the Dollar General due to a sewer water leak. I would like Filiberto to come and help me set up a SAMS account. I handed the council the Shoreline Master Program Agreement. If any of you have any comments, please let me know and I will send your comments or concerns back to The Watershed Company. I will put this on the website, and we will have a public hearing on the shoreline Master program and then it will be ready for adoption. Public Works meeting will be at 3:00 on January 4<sup>th</sup>, 2023.

**Police Chief Jay Hunziker**, our cases ending in 2022 at 3206. We received \$10,000 for law enforcement use of force training. We have five applications for our office position and will be doing interviews next week.

**Fire Captain Julianna Ontiveros**, the Fire Department had 194 calls for the 2022 year. Our average dispatch to in route time for fire calls is 5 minutes. Dispatch to in route time for EMS calls is 6 minutes.

## COUNCIL BUSINESS

**Tourism Committee Recommendations by Dave Jones** attached to your council packet is the tourism applications and the event committee's recommendations. The recommendations for tourism events to be funded is:

- Brighter Goldendale Christmas \$10,000
- GMA Show and Shine \$5,500
- GMA Concours De Maryhill \$5,500
- Chamber of Commerce \$45,000
- Goldendale Pride \$1,700
- Goldendale Kiwanis \$0.00
- Abate of Washington \$13,000

Council Member Steve Johnston feels that if the city can give money to the Goldendale Pride and support their flag then the city should also give money to the Goldendale Kiwanis and support our American Flag.

Council Member Andy Halm took offense for Steve's comments and let Steve know that the committee wanted to give the money to the Kiwanis, but it doesn't meet the criteria.

City Administrator Pat Munyan, the Kiwanis doesn't meet the criteria for the tourism dollars but there is a way for us to buy the material out of the general fund and donate it to the Kiwanis.

Council Member Dave Jones said we were hoping to find a way to buy the flags for the Kiwanis it just didn't meet the tourism criteria.

**Motion:** I move to for the council to approve the requested appropriation for the Kiwanis's Club in the amount of \$2388.00 to come out of the general fund and donate the supplies, **Action:** Motion, **Moved by** Council Member Steve Johnston, **Seconded by** Council Member Miland Walling

Motion Passed Unanimously

**Motion:** I move to approve the event committee recommendations for events to be funded with tourism dollars in the amount of \$80,700, **Action:** Motion, **Moved by** Council Member Filiberto Ontiveros, **Seconded by** Council Member Andy Halm.

Motion Passed (**summary:** Ayes = 5, Nays =1, Abstain =0)

**Ayes:** Council Member Dave Jones, Council Member Ellie Casey, Council Member Miland Walling, Council Member Andy Halm, Council Member Filiberto Ontiveros

**Nays:** Council Member Steve Johnston

Council Member Steve Johnston apologized to anyone he offended with his comments.

#### **REPORT OF OFFICERS**

**Council Member Filiberto Ontiveros**, wanted to make sure that the city is doing their part to support the local community including the businesses and their employees.

**Council Member Miland Walling**, I would like the city to keep supporting the chamber of commerce. We are doing a bunch of business this year and it will be a good full year.

**Mayor Mike Canon**, I wanted to let everyone know that all of Christmas and New Year Eve and New Year's Day, our Public Works Crew worked to shut off water valves to customers houses that had broken water pipes. They sacrificed their holiday to come to work and help our community.

#### **PUBLIC COMMENT**

**Mindy Jackson, Chamber of Commerce**, is the new Director for the Chamber of Commerce. She wanted to introduce herself.

#### **ADJOURNMENT**

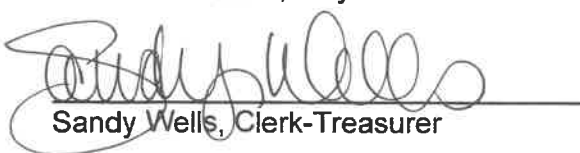
7:37 PM

**Motion:** I motion to Adjourn the meeting, **Action:** Motion, **Moved by** Council Member Ellie Casey, **Seconded by** Council Member Andy Halm.

Motion passed unanimously.



Michael A Canon, Mayor



Sandy Wells, Clerk-Treasurer

## DETAILED BUDGET

### Income

Please list the income source, approximate amount and availability status of any other income that is planned to fund the project/event for which you are applying.

Are you seeking lodging taxes from any other municipality? ☐ Yes ☒ No  
 Are you seeking or will you provide matching funds? ☐ Yes ☒ No  
 Are you seeking in-kind services from City of Goldendale? ☐ Yes ☒ No  
 If so, what type(s) of services: ☐ Police ☐ EMS/Fire ☐ Parks ☐ Public Works  
☐ Location ☐ Other (Please Specify \_\_\_\_\_)

Source of Other Funding	In-Kind or Cash (specify)	Amount	Availability Status
Private business subscription		\$ 235.00	available
		\$	
		\$	
		\$	

### Expenses

Activity	Total Cost for Project/Event	Lodging Tax Funds Requested
All Personnel (salaries & benefits)	1626.00	1626.00

**Do not include personnel costs for the following activities. Note: Insurance costs are not eligible for reimbursement**

Activity	Total Cost for Project/Event	Lodging Tax Funds Requested
Administration (rent, utilities, office expense, supplies, postage, janitorial, etc.)	\$	\$
Marketing/Promotion		
Website	\$	\$
Brochures	\$	\$
Radio/TV	\$	\$
Print Media	\$	\$
Construction/Renovation Flag/pole repair or Replace	\$ 762.00	\$ 762.00
Other (describe on additional sheet)	\$	\$
City of Goldendale services (if applicable)	\$	\$

<b>TOTAL COSTS</b>	<b>\$ 2388.00</b>	<b>\$ 2388.00</b>
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AGENDA BILL: H-2

AGENDA TITLE: Maria Hutchins Contract

DATE: January 23, 2023

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_ X \_\_\_\_\_

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**EXPLANATION:**

Jessica needs additional training support for her new position as the Police Clerk. Maria Hutchins will be in town next week and is willing to provide training support. Attached is a 4-day service agreement.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

Staff recommends approval.

**MOTION:**

**I MOVE TO APPROVE THE CONSULTANT CONTACT WITH MARIA HUTCHINS**

## **Professional Service Contract**

THIS AGREEMENT is entered into by and between the City of Goldendale, Washington, a municipal corporation, ("City") and Maria Hutchins, a sole proprietor, (Hutchins) to provide Administrative Support Services for the City of Goldendale.

1. **AGREEMENT:** Hutchins hereby agrees to provide City Policy Department with Administrative Support Services and City agrees to compensate Hutchins for Administrative Support Services as provided below for the stated term.
2. **TERM:** This Agreement shall take effect on the 23<sup>rd</sup> day of January 2023 and expire at midnight, January 26<sup>th</sup>, 2023.
3. **TERMINATION:** Either party may terminate this Agreement prior to its expiration. Termination by either party may be elected for any reason within the sole discretion of the termination party.
4. **COMPENSATION:** City shall pay Hutchins Fifty Dollars (\$50.00) per hour for services. Following performance of such services Hutchins shall invoice City for such payment on the last day of this contract for payment.
5. **SCOPE OF ADMINISTRATIVE SUPPORT SERVICES:** Hutchins shall professionally perform all customary and usual duties associated with providing Administrative Support Services for the Police Department as directed by the Chief of Police.
6. **INDEPENDENT CONTRACTOR:** The parties agree that Hutchins is an independent contractor with the responsibility and authority to control and direct the performance of the details of the work described herein in accordance with the terms and conditions of this Agreement. The implementation of contracted activities and the results achieved are solely the responsibility of Bellamy. No agent, employee, subcontractor, or representative of Hutchins shall be deemed to be an employee, agent, servant, or representative of the City for any purpose, and the

employees, agents, subcontractors, and representatives of Hutchins shall not be entitled to any of the benefits the City provides for its employees. Hutchins shall be solely and entirely responsible for her acts and for the acts of her agents, employees, subcontractors, special deputies, or otherwise, during the performance of this Agreement.

**CITY of Goldendale**

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Michael Cannon, Mayor

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Maria Hutchins

**ATTEST:**

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Sandy Wells, Clerk Treasurer